

Job Title	Lifeguard
Job Family	Repton School Enterprises Limited
Line Manager	Sports Centre Manager
Key Stakeholders/Internal Customers	Public, Sports Centre staff, Enterprise staff, School sport staff
Hours	Contracted
Holidays	4 weeks plus Bank Holidays (where your working pattern dictates that you work a Bank Holiday, you will receive a day in lieu).
Location	Repton School across both sites Repton Senior and Repton Prep
Benefits	Employer Pension Scheme Sports Centre Membership Coffee Shop Discount L2S discount
<b>Role Overview</b>	
<p>Day to day supervision of the <u>S</u>ports <u>C</u>entre pool and facilities – Prep school and senior swimming pool.</p> <p>To assist the duty managers in all areas of the <u>C</u>entre, making sure that all the equipment is safe to use and the safety of staff, pupils, and members.</p> <p>Making sure that the <u>C</u>entre is kept clean and tidy to a high standard.</p> <p>Help cover shifts during absences, as and when necessary.</p> <p>You may be asked to help in other areas of the Centre, including the Prep Pool, Coffee Shop, Residentials team and Reception.</p>	
<b>Role Outcomes</b>	<b>Key Performance Indicator(s)</b>
<b>Attendant Efficiency.</b> To help with sets ups/takedowns on pool side and for all other facilities. Help with cleaning of the Centre.	Key and clear targets, understanding of accountability, feedback
<b>People Management.</b> To be able to work as part of a team, also willing to work independently, use of own initiative is essential.	Feedback from staff.
<b>Other Duties.</b> A flexible and supportive, can-do approach has been delivered within the department and to our customers.	Feedback Evidence of behavior
<b>Role Responsibilities</b>	
<p><u>Main Responsibilities.</u></p> <ul style="list-style-type: none"> <li>• Supervising swimming activities at both the Prep and Senior school, making sure that all safety procedure, guidelines, and policies are followed</li> <li>• Warning of unsafe activities and enforcing water safety policies and pool regulations</li> <li>• Providing first aid in the event of injury, rescuing swimmers in danger or distress</li> <li>• Inspecting pool equipment, facilities and water to make sure they are usable and safe</li> <li>• Assist in the setting up of sport facilities, lane ropes, indoor/outdoor hockey etc.</li> <li>• Assist with management of parking facilities as required.</li> <li>• Maintaining the standards in the NOP &amp; EAP, and ensuring that all who use the Centre conform to the standards of behaviour required of them</li> <li>• Attending training sessions, as arranged</li> <li>• Pre-empting accidents by your awareness and diligence whilst on duty</li> <li>• Follow emergency/incident plans, and completing appropriate reporting paperwork</li> <li>• While on duty, remaining in earshot of the alarm warning system</li> <li>• Making sure that the Centre, pool and outdoor facilities are clean and tidy</li> <li>• To be able to perform basic duties in the coffee shop and on reception, especially during busy periods</li> <li>• All such other duties as the school may reasonably from time to time communicate either</li> </ul>	

orally or in writing to you

## **Person Specification**

### Candidate Profile

- High energy, resilient, can-do attitude, proactive approach
- Approachable, polite & calm under pressure
- Professional in appearance and demeanor
- Technically capable and willing to learn
- Confident verbal communicator, able to communicate effectively with professionals, staff, pupils and contractors
- Used to working at pace and managing a diverse and varied portfolio of work
- High levels of accuracy and attention to detail
- Confident and competent in the use of technology and supporting databases
- Care and attention, particularly for all aspects of health and safety, and for data management and protection

### Qualifications

- NPLQ (required)

## **Other Important Information**

### Safeguarding

Promoting and safeguarding the welfare of children and young persons for whom you are responsible and with whom you come into contact is a critical part of all roles at Repton/Foremarke.

Under the Sexual Offences Act 2003 it is a criminal offence for a person over 18 (e.g., teacher, matron, sports coach) to have a sexual relationship with a child under 18 where that person is in a position of trust in respect of that child, even if the relationship is consensual. This applies where the child is in full-time education and the person works in the same establishment as the child, even if s/he does not teach the child.

Moreover, whatever the age of the pupil, a sexual relationship between an employee and a pupil will be considered an abuse of a position of trust and gross misconduct, likely to result in dismissal.

### Health

The successful applicant will be required to complete a Health Declaration once a formal offer of employment has been made and accepted.

### Children Act and Referees

Successful appointment will be dependent upon statutory criminal conviction checks including an enhanced DBS Check in accordance with the Children Act, as well as favourable reports from two referees. It will be assumed that the school may contact your nominated referees without further reference to you unless you specify any alternative arrangements.

### Child Protection Policy

All applicants must be familiar with our Child Protection Policy which can be found at <https://www.repton.org.uk/userfiles/reptonmvc/Documents/06-Key-Information/Employment-Opportunities/170916-Child-Protection-and-Staff-Behaviour-Policy.pdf>