



<b>Job Title</b>	<b>Theatre Technician</b>
<b>Job Family</b>	<b>Enterprise</b>
<b>Line Manager</b>	<b>Commercial Manager</b>
<b>Key Stakeholders/Internal Customers</b>	Enterprise team, School drama department, theatregoers
<b>Hours</b>	This is a casual position. Hours will meet the demands of the productions in the Theatre.
<b>Contract Type</b>	Casual, All year round
<b>Holidays</b>	Included in rate of pay.
<b>Location</b>	Repton
<b>Salary</b>	£15.69 per hour, inclusive of holiday pay.
<b>Benefits</b>	Employer Pension Scheme
<b>Role Overview</b>	
The Casual Theatre Technician is responsible for providing technical support in the preparation, installation, operation, and maintenance of theatre equipment and facilities. This includes lighting, sound, stage machinery, audio-visual equipment, and set construction. The role ensures that all productions, performances, rehearsals, and events run smoothly, safely, and to the highest professional standard promoted by Repton 400 Hall Theatre.	
<b>Role Responsibilities</b>	
<b>Technical Support &amp; Operation</b>	
<ul style="list-style-type: none"><li>○ Operate and maintain lighting, sound, projection, rigging, and stage equipment during rehearsals, performances, and events.</li><li>○ Assist with the setup and strike of sets, props, and technical elements.</li><li>○ Provide AV and technical support for conferences, talks, and community events when required.</li></ul>	
<b>Health &amp; Safety</b>	
<ul style="list-style-type: none"><li>○ Ensure compliance with health and safety regulations, including risk assessments, safe working practices and standard operating procedures.</li><li>○ Monitor backstage areas, fly systems, and stage equipment for hazards or malfunctions and reporting of any identified issues to the Theatre and Production Manager.</li></ul>	
<b>Maintenance &amp; Upkeep</b>	
<ul style="list-style-type: none"><li>○ Carry out routine checks, maintenance, and repairs on technical equipment.</li><li>○ Maintain accurate inventories of technical stock and report any faults or shortages.</li></ul>	
<b>Collaboration &amp; Communication</b>	
<ul style="list-style-type: none"><li>○ Work closely with directors, designers, stage managers, and other technical staff to realise artistic visions.</li><li>○ Provide technical advice to visiting companies and support their requirements as required.</li></ul>	



## Person Specification

### **Essential:**

- Experience in theatre or live events, with knowledge of lighting, sound, AV, and stagecraft.
- Ability to read and interpret technical drawings, cue sheets, and stage plots.
- Strong problem-solving skills and the ability to remain calm under pressure.
- Knowledge and understanding of health and safety legislation relevant to theatre production.

### **Desirable:**

- Qualification in Technical Theatre, Stage Management, or a related live events field.
- Experience with digital lighting desks specifically ETC consoles, digital sound desks, and projection systems.
- Knowledge of carpentry, rigging, and pyrotechnics.
- First aid, manual handling, or working at heights training.

## Other Important Information

### Safeguarding

Promoting and safeguarding the welfare of children and young persons for whom you are responsible and with whom you come into contact is a critical part of all roles at Repton/Repton Prep.

Under the Sexual Offences Act 2003 it is a criminal offence for a person over 18 (e.g. teacher, matron, sports coach) to have a sexual relationship with a child under 18 where that person is in a position of trust in respect of that child, even if the relationship is consensual. This applies where the child is in full-time education and the person works in the same establishment as the child, even if s/he does not teach the child.

Moreover, whatever the age of the pupil, a sexual relationship between an employee and a pupil will be considered an abuse of a position of trust and gross misconduct, likely to result in dismissal.

### Health

The successful applicant will be required to complete a Health Declaration once a formal offer of employment has been made and accepted.

### **Children Act and Referees**

Successful appointment will be dependent upon statutory criminal conviction checks including an enhanced DBS Check in accordance with the Children Act, as well as favourable reports from two referees. It will be assumed that the school may contact your nominated referees without further reference to you, unless you specify any alternative arrangements.

### **Child Protection Policy**

All applicants must be familiar with our Child Protection Policy which can be found at  
[Safeguarding\\_Children\\_and\\_Child\\_Protection\\_Policy-2535.pdf](#)