



REPTON
PREP

HEAD OF DESIGN & TECHNOLOGY
CANDIDATE INFORMATION

September 2024



INTRODUCTION

Repton Prep was established in September 2020 following the merger of Repton School and Foremarke Hall. The fifty-acre site combines a traditional manor house with modern teaching and co-curricular facilities that have been expanded and invested in over the past few years. It lies within easy reach of major cities of the East Midlands, the Peak District National Park, and has good transport links across the heart of England and beyond.

The Prep School offers a high-quality boarding and day education to more than four hundred girls and boys from the age of 3 to 13 on a beautiful rural and self-contained campus, less than three miles from Repton. It therefore enjoys all the benefits of a stand-alone Prep School while also providing the advantages of being the first leg of a 'through school' educational journey for boys and girls aged 3 to 18.

Repton and Repton Prep share the hallmarks of academic rigour, first-class pastoral care, sporting excellence, individual opportunity, personal development and a commitment to a full boarding ethos. The two schools also form part of the growing national and international family of Repton schools, the development of a global community which is key to Repton's future vision. Repton currently has four schools in the UK (Repton, Repton Prep, St Wystan's and Vinehall) and has schools in Dubai (2), Abu Dhabi (2), China and Malaysia, with plans to open more schools over the next few years.



A photograph of two young girls in school uniforms sitting in a field of bluebells. They are positioned in the middle ground, with large, mature trees behind them and a dense carpet of blue flowers in the foreground. The scene is bright and sunny, with dappled light filtering through the trees.

THE ROLE

Design and Technology plays a significant part in the life of the school in order to provide opportunities for pupils of all abilities and aspirations to play an active role at an appropriate level; our DT room is an outstanding facility in which to teach pupils the theoretical and practical aspects of DT. We offer lessons from Year 2 upwards as part of the curriculum, in addition to having a well-established Scholarship programme.

We are looking to appoint a dynamic and forward-thinking Head of Design & Technology, who has the expertise and vision to lead this vibrant department at Repton Prep. The successful applicant will have the ability to use their talents to help enrich the quality of DT opportunities available to pupils, be a role model, and play a full part in the engaging life of our day and boarding school. As the Head of Design & Technology, they will drive the strategy forwards for this flourishing department and enjoy a close and collaborative relationship with the Senior School.

A willingness to be involved in all aspects of day-to-day life in a busy boarding prep school is essential. All staff are involved in the close pastoral care of our pupils, and the role will report directly to the Senior Management Team, and ultimately the Head.

The role is required from September 2024 and we invite applications from experienced Teachers.



A PERSONAL NOTE FROM VICKY HARDING

Repton Prep School provides an excellent all-round education, boasting a range of inspirational facilities and a huge amount of space for pupils to grow both intellectually and emotionally during their educational journey. It is able to offer a broad curriculum underpinned by a strong set of values, and these elements, alongside a focus on pastoral support and wellbeing, ensures academic achievement and pupil development.

I firmly believe that education needs to constantly look forwards, reflecting and evolving, in order to meet the needs, personalities and interests of the pupils in an ever-changing and dynamic world. This role will support us in shaping the vision and future for the school in the years ahead, at an exciting time in the development of the Prep School and the Repton Family of Schools. DT and Greenpower play an important part in every child's life at Repton Prep and therefore the successful candidate needs to be a passionate, articulate and ambitious practitioner.

This role provides the opportunity to work as part of a dynamic team across both the Prep and Senior schools, whose shared goal is to deliver an ambitious and exciting future for the benefit of the entire Repton community.

Mrs Vicky Harding
Head, Repton Prep



THE SCHOOLS



REPTON

Repton is the ancient capital of Mercia, and the School, founded in 1557 from a bequest from Sir John Port of Etwall, was established on the site of a 7th century Anglo-Saxon Benedictine abbey and latterly a 12th Augustinian priory.

The school incorporates many of the original buildings from the estate, but today Repton is a world class, modern, flourishing community with a clear sense of purpose and momentum. As a pre-eminent co-educational boarding and day school, Repton provides an exceptional broad-based education, blending heritage with the pursuit of excellence in a 21st century context, offering world class facilities as well as high quality teaching and pastoral care.

The school has around 630 pupils, making it large enough to achieve excellence in and out of the classroom, yet small enough for individuals to grow and flourish. At Repton Senior, each pupil, whether day or boarding, is a member of a House, of which there are 10 (six for boys and four for girls).

Academic standards are high and creative activities, including music, art, drama and design, flourish. The School has a national profile in girls' and boys' sport, in particular in hockey, football, cricket and swimming. Pupils thrive both in and out of the classroom and they develop the skills, qualities and values that will lead to a successful life.

Whilst Repton is undoubtedly modern in terms of practice and outlook, the traditional values of encouraging pupils to aim high whilst showing respect for all are still of utmost importance. The school continues its strong educational vision, recognising the importance of being able to offer a Repton education to potential pupils from all backgrounds by providing scholarships and bursaries in a wide range of subjects.

The school's considerable strengths were recognised in the 2020 ISI Inspection which found Repton to be 'Excellent' in each of the areas examined. The inspectors judged that Repton pupils 'achieve highly and make excellent progress across the wide range of academic and extra-curricular opportunities available to them.'





REPTON PREP

Repton Preparatory School was originally founded in 1940, first in The Cross and then in Latham, two of Repton School's boarding houses, to cater for local demand arising from the schooling and boarding needs caused by the Second World War. It opened initially with only eight boys but grew quickly and, following the War, there was a need to rehouse the Prep School. Fortunately, Foremarke Hall, a Georgian-Palladian country manor house located on a site of around 50 acres, some two miles from Repton, became available, and the school moved to Foremarke in 1947 with over a hundred boarders.

In 1967, the school was able to purchase the freehold of Foremarke Hall which meant new buildings could be erected, day pupils could be accepted, and the school could become co-educational. In 2000, Repton Preparatory School was renamed Foremarke Hall the Repton Preparatory School, and that name remained until 2020.

The school has excellent facilities that have undergone renewal or refurbishment in recent years with new additions worth more than £8

million. As well as the main Hall, there are new and dedicated teaching buildings for both Pre-Prep and Prep: a new music school; a spacious sports hall; a newly refurbished swimming pool; a school library; and a fully equipped theatre for the performing arts that seats over 180 people.

There is also a brand new, award winning dining hall and an impressive design technology centre complete with four electric racing cars for pupils to race at Goodwood and Rockingham. In the last five years, 60% of the classrooms have been rebuilt or upgraded.

The Prep School is proud to have been recognised for its success in Academic Excellence, Music, Drama, and Sport; it is blessed with its own woods, where the forest school programme is run, and the impressive lake is used for team building days and summer activities including sailing.

Pupils throughout the school take full advantage of all the facilities at Repton Prep and Repton Senior, including sports facilities, visiting the Science Priory and Chapel.

The Pre-Prep has an adventure trail with tunnels and mounds to explore, and a sensory garden and facilities in its own dedicated building that include a courtyard, a secure play area, a new adventure trail, a spacious multi-purpose hall, a dedicated library and a computer suite.

Repton Prep has had regular ISI inspections. The most recent Compliance Report was in 2019 with other inspections taking place in 2017. The school's inspection reports can be viewed [here](#).





REPTON FAMILY OF SCHOOLS

Repton was a leader amongst British schools in the international market with the establishment of Repton School Dubai in 2007. From this has sprung the Repton Family of Schools, the development of a global community which is key to Repton's future vision. Currently, Repton has schools in Dubai (2), Abu Dhabi (2), China, Malaysia and Egypt with plans to open a further three more over the next few years.

The additional income generated by the overseas schools provides a level of financial support that will enable Repton to select pupils simply on merit and without regard to their parents' financial means. The Deputy Head Pastoral & Boarding will assist in shaping the growth of Repton International as a leading educational brand.

In the UK, Repton School also oversees St Wystan's School which is now wholly owned by the school and is located close by. Like Repton Prep, it became part of the Repton family of schools in September 2020. In 2022, Vinehall also joined the Repton family.





ETHOS AND VALUES

Repton and Repton Prep share a strong ethos grounded in Christian values but welcome children of all faiths and none. Their stated mission is “to provide academic challenge and stimulate a love of learning, offer a broad and balanced range of activities with equality of opportunity for all, develop character, values and morals in order to foster a safe and happy community”. The schools strive to ensure that their pupils leave ‘Grounded’, ‘Rounded’, ‘Unbounded’ and this is supported by a number of Aims which are:

- **Respect:** founded on a deep regard for common humanity in each other.
- **Wholeness of the person:** in moral, intellectual, social and physical endeavours.
- **Truth:** the goal of a life-long process of learning.
- **Excellence:** as an aspiration for all, in every pursuit, both individual and collaborative.





SCHOOL STRUCTURE AND ADMISSIONS

Repton Prep is divided into two main sections – Pre- Prep which is Nursery (from age 3) to Year 2. The Prep comprises Years 3 to 8. Admission to the younger years of the Prep School is relatively non-selective. For entry into Year 3 to Year 6, children take informal tests in Maths, English and Verbal Reasoning as part of taster days in their year group that also give them an insight and experience of a Repton education. The school will also request copies of recent reports from a child's current school. For entry into Year 7, children take more formal 11+ tests and, for children seeking to board, they will also spend a night at the school.



ACADEMIC AND LEARNING -
THE CURRICULUM



PRE - PREP

The Pre-Prep is housed in a purpose-built building for Nursery, Reception, Year 1 and Year 2.

Nursery and Reception follow the EYFS curriculum. A typical day comprises of activities as varied as assembly, swimming, forest schools, PE, Music and French, and circle/story times.

There is also some specialist teaching - DT, Drama, Music, Games and Swimming - in the Pre-Prep, which gives our young learners access to a wide range of subjects and helps with transition into the Prep.

While the working day formally ends at 4pm, children can stay on for a range of activities and clubs or supervised prep until 6pm.





PREP

For children in Years 3 and 4, lessons each day include Maths, English, Science, Humanities, French, Music, PE and Games, as well as a range of co-curricular activities and other subjects, delivered by subject specialists as well as the Form Teacher

Pupils in Years 5-8 move across the site independently accessing well-resourced classrooms equipped for modern teaching. Facilities include science labs, computer suites, a language lab, the school theatre, the music school, the art room, and a design and technology workshop. There is also a well-stocked library and extensive sports facilities. These pupils have a form tutor who monitors academic work and general development, provides support and guidance, and communicates closely with parents.

Reflecting the boarding school ethos of Repton Prep, teaching takes place Monday to Friday and on Saturday mornings (the latter for Years 5-8, with optional activities for Years 3 and 4). The curriculum is informed by National and ISEB syllabuses and has been developed in consultation with Repton. Year 8 pupils will sit the Repton Prep Leaver's Certificate (including Scholarships) set by Repton. Preparation for Common Entrance in Year 8 is available for pupils wishing to move on to other senior schools that require it. Specialist subject teaching starts for children from Year 5. Forms are streamed by general ability, allowing each child to work within a group of children of a similar level. In addition, children are grouped in sets by ability for key subjects such as Maths, English, Science and French. These sets are reviewed on a regular basis.

When pupils leave Repton Prep at the end of Year 8, around 90% will go on to Repton School. However, some will move to a variety of other senior schools, which include Harrow, Eton and Cheltenham Ladies College.



CO-CURRICULUM



SPORT

The school has excellent indoor and outdoor sports facilities. These include a full-size floodlit sand based astroturf pitch; a six-lane, 25m indoor heated swimming pool; a sports Hall with three indoor cricket nets and a climbing wall; hard netball courts; six cricket pitches; outdoor cricket bays; nine football pitches and a rugby pitch; a grass running track and a lake for sailing and canoeing.

Boys play football, hockey and cricket, and the girls play hockey, football, netball and cricket. The school excels in team sports and fields teams in many year groups. Repton Prep is especially strong in hockey, both for boys and girls. In addition to the main team sports, there are many other options including sailing, fencing, athletics and triathlon.

As well as benefitting from their own sports facilities, pupils at Repton Prep have access to the superb facilities at Repton School.





MUSIC AND DRAMA

The school has an excellent and well-equipped new music school. Many children learn a musical instrument, with around 220 lessons taking place at the school each week, and there are a variety of orchestras, chamber choirs and musical groups covering various genres. The school's Chamber Choir performs in front of a 5,000 strong audience at the annual National Arboretum Remembrance Service.

In Drama, the school has its own theatre and there are large scale annual productions that include Shakespeare plays. LAMDA has recently been introduced for pupils from Year 3 and there are visits from the Young Film Academy and the Young Shakespeare Theatre Company.





CLUBS AND SOCIETIES

A very wide range of 'after school' activities are on offer. These have included: Choir and Senior Choir; Sailing; Gardening; Backgammon; Chemistry Club; Debating; Cricket; Rounders; Street Dance; Athletics; Cards and Paper Craft; Tennis; Free Swim; German Club; Bushcraft; ICT; Fencing; Jewellery; Karate and Taekwondo; Cooking; Play Rehearsals; Quizzes; Low Ropes Course; Girls' Football; Warhammer; Engineering; and Textiles.

The size and location of the school site facilitates the organisation of 'Adventure' programmes. Specialist providers lay on courses at the start of every Autumn Term and there are also Outward Bound trips for Years 4-8 to promote team building across the year groups.



PASTORAL AND BOARDING



PASTORAL PROVISION

The school has robust systems of pastoral care and support in place that are child-centred and focused on providing a proactive approach to pre-empt problems and support individual pupils. Personalised pastoral care is given by the Form Teacher, with small form groups allowing individual attention that is augmented by the interweaving of scientific and data driven measures.

There is a Pastoral Support Group, which meets regularly to consider pupil wellbeing. In addition, the Deputy Head Pastoral & Boarding, DSL Team and the Head are also fully involved with all aspects of the children's daily lives.

There is a zero-tolerance approach to bullying and a rigorous and carefully constructed anti-bullying policy.

PSHE (Personal, Social, Health Education) lessons are designed to teach children about their societal responsibilities and to treat one

another as individuals, each with their own distinct talents and personalities.

The school places considerable emphasis on transition to new year groups, key stages or campus through carefully devised programmes that ensure pupils move to their next stage of development fully prepared and with confidence.

The school aims for positive relationships between staff and pupils and a strong partnership with parents, with high standards of conduct promoted more by encouragement and celebration of success than by use of sanctions. This is further enhanced by the school's House system. There are four houses: Tedder, Alexander, Mountbatten and Wavell, all named after great British military figures.

Children take part in a range of house competitions including: house hockey, football, cricket, netball, and rounders, general knowledge quizzes, and tugs of war.





BOARDING

The school is both a boarding and day school. Options for boarding include Full, Weekly, and Flexi boarding. There are three boarding houses, and each house contains several year group “bedders” as well as small dormitories, with resident staff always at hand. Around forty pupils board from Year 3 upwards. Boarders benefit from high standards of pastoral care with around a dozen dedicated boarding staff. There is a Medical Centre on site and strict safeguarding procedures. The school is keen to expand its boarding provision, as part of the future strategic development of Repton Prep.

The school seeks to integrate Day pupils fully into the wider opportunities that boarding school life offers through the week, and at weekends.

The school has an onsite Health & Wellbeing centre, employing qualified medical staff.



INFORMATION FOR CANDIDATES



TERMS AND CONDITIONS

A highly competitive remuneration package is available for the right candidate and a range of benefits including:

- An attractive discount on day fees for the Prep (excl. Pre-Prep) and Senior School for dependents.
- Private Medical Insurance is provided (a taxable benefit) with an option to purchase cover for partner and family.
- The school is part of the Government's Teachers' Pension Scheme.

Terms of the appointment include:

- The appointment is subject to a term's notice.
- There may be the opportunity of accommodation on site for candidates at a reduced rent for those wishing to contribute to the boarding duty team.

**ROLES AND RESPONSIBILITIES** *This list is not exhaustive, but the following encompass the broad areas of responsibility of the role.***Head of DT Responsibilities:**

- To promote DT internally and externally, by organising special events, exhibitions and trips, displays of subject work, and contribute annually to the school magazine
- To communicate effectively with parents, staff and pupils as appropriate
- To manage the DT budget in accordance with the School's financial policies and use this budget to ensure that up-to-date learning materials are provided
- To develop strategies to improve individual pupils and promote DT initiatives to support the development of the DT scholars. You will be required to use your experience and judgment to select suitable candidates for scholarship and will work with them to support the completion of their project work and preparation for any written/practical assessment
- To maintain appropriate levels of CPD to deliver DT to the highest standard
- Engage with providing a through school curriculum in DT and ensure that lessons delivered at the Prep prepare pupils for the Senior School
- Provide support to pupils in accordance with their educational needs and the School policy
- Competency in the use of ICT in planning and delivering lessons and supporting school processes
- Promoting professional standards of punctuality and discipline with all pupils

Head of DT Responsibilities(continued):

- Be an advocate for DT (both in and out of school) to pupils, parents, staff and Governors
- Creation of the department's vision for future development
- Take responsibility for procuring, maintaining and preparing supplies of general and specific materials and components so that they are available in good time for the effective delivery of the curriculum
- Ensure that all tools and equipment are in good and safe working order by undertaking/arranging regular maintenance and repairs
- Ensure that the department is a safe place to work in, so that pupils understand the importance of safe work practices, and maintain good behavioural standards at all times
- Keep Health & Safety policies and records up to date
- Maintain proficiency in ICT relating to the curriculum in order to guide pupils in the effective use of specific software

Whole School:

- To contribute to either the day or boarding duty rota schedule (depending on resident status)
- To attend meetings as required by the Head and Deputy Heads, as well as to liaise closely with the Senior School counterpart.
- To contribute to the activities programme by offering after school activities
- Offer other activities and lead trips as necessary as part of contributing to the day-to-day provision in a busy boarding prep school. This may include arranging DT trips.

Teaching:

- Plan well-structured lessons and have the ability to share expertise with colleagues and inspire
- Oversight and maintenance of all Schemes of Work for all year groups, the Development Plan for DT and written policy guidelines on all aspects of departmental activity, including Risk Assessments
- To set high expectations for all pupils, to deepen their knowledge and understanding and to maximise their achievement
- To report on pupil progress and outcomes via our reporting cycle, which includes written progress reports and parent-teacher meetings
- To report on pupil progress and outcomes in staff meetings, drawing on any data and evidence as needed
- To ensure that you are abreast of all Learning Enhancement needs of pupils in your classes, through liaison with our Head of Learning Enhancement and using information shared with all staff
- Attend Heads of Department meetings, keeping in touch with standards and developments elsewhere, and promoting professional development for any other staff who support the delivery of the DT and Greenpower curriculum
- The Greenpower F24 electric car races school's programme is organised by the Greenpower Educational Trust for pupils in the 11-16 age range, which enables our Years 7 and 8 pupils to participate. We are keen for the Head of DT to lead on the Greenpower racing team which involves managing a separate budget, ensuring that the cars are kept in good and safe running order to comply with race regulations, entering and attending race events throughout the season, and leading activities for pupils. This can be discussed further at interview.



KEY QUALITIES

Successful candidates are likely to be able to demonstrate the following key qualities:

- A proven leader – energetic, pragmatic, robust and resourceful. The ability to see the whole school picture whilst remaining a persuasive advocate for DT;
- A strong communicator and good listener, able to engage with other teaching staff and Heads of Department;
- Experienced in using IT in the classroom and for administration and manipulating data;
- Evidence of excellent organisational skills;
- Good honours degree in Design & Technology, Engineering, Education or a related subject essential and PGCE;
- Demonstrable experience in high quality teaching;
- A collegiate and collaborative team-player, willing to get involved in many aspects of school life;
- Strategic thinking essential with strong implementation skills;
- Experience of life in a busy boarding prep school would be an advantage;
- A sound understanding of Safeguarding and Child Protection issues;
- Best practice as a confident and impressive teacher / communicator, in the classroom and beyond, who will command the interest and imagination of staff, pupils and parents;
- Kindness and absolute integrity, always putting the needs of the pupils first;
- Have the skills to be a part of an inclusive and diverse school community, valuing and promoting inclusion.

THE APPLICATION PROCESS



APPLICATION PROCESS

Applications should be made electronically to Repton School.

To submit your application, please upload your documents according to the instructions on the Repton School website www.repton.org.uk. You should complete the online application form and also submit a covering letter, addressed to Mrs Vicky Harding, Head, which should include what attracts you to the position and how you feel your experience, skills and personal qualities qualify you to take on the role.

If you have any questions about submitting your application, please contact HR on hr@repton.org.uk

In accordance with the Children Act

Any appointment to the Repton staff is conditional on criminal records clearance and the successful candidate will be required to supply the necessary information and documentary evidence. References will be obtained on all candidates called for interview and applicants should be aware that the interview will contain questions relating to the candidates' suitability to working in a post involving children.

Safeguarding

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment, therefore the following shall be deemed to be included, in addition to the duties that you may be required to perform: • Promoting and safeguarding the welfare of children and young persons for whom you are responsible and with whom you come into contact. Information for Candidates: Under the Sexual Offences Act 2003 it is a criminal offence for a person over 18 (e.g. teacher, matron, sports coach) to have a sexual relationship with a child under 18 where that person is in a position of trust in respect of that child, even if the relationship is consensual. This applies where the child is in full-time education and the person works in the same establishment as the child, even if s/he does not teach the child.

The deadline for receipt of applications is 10.00am on Tuesday 7th May 2024.

The process is as follows:

- All applications will be acknowledged by email. If you have not received acknowledgement that your application has been received within two working days of sending it, please contact the HR department, hr@repton.org.uk
- Interviews will take place in the week commencing 13th May 2024 and early applications are encouraged.
- References will be taken up prior to interview unless you have advised us otherwise.

Health

The successful applicant will be required to complete a Health Declaration once a formal offer of employment has been made and accepted

Children Act and Referees

Successful appointment will be dependent upon statutory criminal conviction checks including an enhanced DBS Check in accordance with the Children Act, as well as favourable reports from two referees. It will be assumed that the School may contact your nominated referees without further reference to you, unless you specify any alternative arrangements.

Child Protection Policy

All applicants must be familiar with our Child Protection Policy which can be found at [here](#).



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