

Job Title	Electrician
Reports to	Facilities Manager
Hours	40 hours a week Mon – Fri 0800 – 1700hrs There may be a requirement for occasional flexible working, including evenings and weekends, but this is rare and can be planned in advance.
Holidays	25 days plus Bank Holidays + Christmas Closedown
Qualifications	An appropriate professional (or trade) accreditation (e.g. Level 3 City & Guilds 2230 or equivalent apprenticeship, 18th Edition of IEE regulations). 391 Test and Inspection or equivalent. A full driving licence.
Location	3 Days at Repton Prep, 2 days at Repton Senior
Salary	Competitive
Benefits	Company Pension Scheme Free membership of Repton Sports Centre
Role Overview	
The Electrician will join a small team of electricians to work proactively and deal with requests from the school users, to assist with installation works, to deliver replacement and upgrade programmes and to complete assigned planned maintenance tasks	
Role Outcomes	Key Performance Indicator(s)
<ul style="list-style-type: none"> Carrying out daily/routine maintenance operations on various systems, equipment and appliances, including both single-phase and three-phase systems, lighting and alarm systems, etc. Carrying out electrical installations and modifications. Working on larger refurbishment projects as part of the team, including the wider Maintenance Team. Carry out planned preventive maintenance (PPM) across the estate to ensure all buildings remain safe, fully operational, and compliant with relevant electrical and safety standards. 	<ul style="list-style-type: none"> Complete scheduled daily and routine maintenance on electrical systems (single-phase, three-phase, lighting, alarm systems) All installation work completed in line with applicable regulations and site standards (for example Institution of Engineering and Technology Wiring Regulations / BS 7671 in the UK) Ensure all electrical work aligns with drawings, specifications, and project scope. 100% compliance across the estate

Role Responsibilities

Skills

- Capable of interpreting drawings and specifications
- Good communication
- Problem solving
- Good organisational skills
- Excellent practical skills

Knowledge

- Time served in electrical installation working in a similar environment
- Knowledge of fire alarm systems
- Conventional and addressable
- Understanding of single and three phase machinery and distribution systems.

Qualities

- High standard of personal presentation
- Flexible/adaptable
- Reliable
- Work on own initiative
- Self-motivated
- Responsive to changing needs, developments and demands
- Team worker
- Multi-skilled
- Conscientious

Person Specification

Education and Qualifications

- City and Guilds level 2 and 3 (2330) or equivalent
- City and Guilds 2382 18th Edition
- City and Guilds 2391 or 2394/2395 Inspection and Testing
- Testing and certification of installations
- Full clean driving licence

Personal Qualities

- Ability to manage your own time effectively and to prioritise work.
- Experience working within a historic environment is desirable.
- Be able to work alone and as part of a team.
- Have the ability to respect and value the different experiences, ideas, and backgrounds of others. Be prepared to assist colleagues in a willing and positive manner, including assisting with other duties as required.
- Be polite, professional, and friendly at all times with pupils and colleagues.
- Awareness and adherence to safety procedures and regulations.
- A can-do attitude and a drive for continuous improvement in all areas of work.

Other Important Information

Safeguarding

Promoting and safeguarding the welfare of children and young persons for whom you are responsible and with whom you come into contact is a critical part of all roles at Repton / Repton Prep.

Under the Sexual Offences Act 2003 it is a criminal offence for a person over 18 (e.g. teacher, matron, sports coach) to have a sexual relationship with a child under 18 where that person is in a position of trust in respect of that child, even if the relationship is consensual. This applies where the child is in full-time education and the person works in the same establishment as the child, even if s/he does not teach the child.

Moreover, whatever the age of the pupil, a sexual relationship between an employee and a pupil will be considered an abuse of a position of trust and gross misconduct, likely to result in dismissal.

Health

The successful applicant will be required to complete a Health Declaration once a formal offer of employment has been made and accepted.

Children Act and Referees

Successful appointment will be dependent upon statutory criminal conviction checks including an enhanced DBS Check in accordance with the Children Act, as well as favourable reports from two referees. It will be assumed that the School may contact your nominated referees without further reference to you, unless you specify any alternative arrangements.

Child Protection Policy

All applicants must be familiar with our Child Protection Policy which can be found at [https://www.repton.org.uk/userfiles/reptonmvc/Documents/06-Key-Information/Employment- Opportunities/170916-Child-Protection-and-Staff-Behaviour-Policy.pdf](https://www.repton.org.uk/userfiles/reptonmvc/Documents/06-Key-Information/Employment-Opportunities/170916-Child-Protection-and-Staff-Behaviour-Policy.pdf)