REPTON
PREP

# RESIDENT GRADUATE ASSISTANT

## CANDIDATE INFORMATION

September 2027



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# Introduction

Repton Prep was established in September 2020 following the merger of Repton School and Foremarke Hall. The fifty-acre site combines a traditional manor house with modern teaching and co-curricular facilities that have been expanded and invested in over the past few years. It lies within easy reach of major cities of the East Midlands, the Peak District National Park, and has good transport links across the heart of England and beyond.



The Prep School offers a high-quality boarding and day education to more than four hundred girls and boys from the age of 3 to 13 on a beautiful rural and self-contained campus, less than three miles from Repton. It therefore enjoys all the benefits of a stand-alone Prep School while also providing the advantages of being the first leg of a 'through school' educational journey for boys and girls aged 3 to 18.

Repton and Repton Prep share the hallmarks of academic rigour, first-class pastoral care, sporting excellence, individual opportunity, personal development and a commitment to a full boarding ethos. The two schools also form part of the growing national and international family of Repton schools, the development of a global community which is key to Repton's future vision. Repton currently has six schools in the UK (Repton, Repton Prep, St Wystan's, Marlborough House Vinehall St Hugh's Woodhall Spa and Bowdon Prep) and has schools in Dubai (2), Abu Dhabi (2), China and Malaysia, with plans to open more schools over the next few years.

# The Role – Sports and MFL

Repton Prep is the ideal school for future elite sports men and women to begin their training and start working on individual sports with high-quality coaching and development programmes. Many of our pupils have gone on to represent their country in their chosen disciplines. Hockey, Football, Cricket, Netball and Swimming are delivered as the main sports across the curriculum, with Athletics and PE taught alongside these areas.

Graduate Assistants specialising in Games will be able to coach teams in areas of specialism, as well as getting experience in other sports, learning from our existing team of specialist teachers.

Repton Prep teaches French from Year 1 and introduces Latin into the curriculum in Year 6, and Spanish from Year 7. Our MFL department is a vibrant place to be, with lots of practical and spoken lessons, supported by a dedicated Language Lab.

Graduate Assistants that specialise in Languages are able to support lessons, offer one-to-one additional sessions to those that need either extension level work or support with catch up and foundations, as well as run after school language clubs and workshops.

As a Graduate Assistant interested in academic teaching, you will be able to support lessons and observe teachers in the classroom. As the year progresses, it will be possible to take small groups and offer additional sessions and lesson cover as required. You will learn the foundation skills needed to be an effective classroom practitioner. There is also chance to explore your passions and work in our Drama, Art, DT and Music departments.

The role is required for the 2027-2028 academic year.



# A Personal Note from Vicky Harding

Repton Prep School provides an excellent all-round education, boasting a range of inspirational facilities and a huge amount of space for pupils to grow both intellectually and emotionally during their educational journey. It is able to offer a broad curriculum underpinned by a strong set of values, and these elements, alongside a focus on pastoral support and wellbeing, ensures academic achievement and pupil development.

I firmly believe that education needs to constantly look forwards, reflecting and evolving, in order to meet the needs, personalities and interests of the pupils in an ever-changing and dynamic world. This role will support us in shaping the vision and future for the school in the years ahead, at an exciting time in the development of the Prep School and the Repton Family of Schools. The successful candidate needs to be a passionate, articulate and ambitious practitioner, who is committed to delivering a modern education to our pupils.

This role provides the opportunity to work as part of a dynamic team at the Prep School and as part of the through-school model, whose shared goal is to deliver an ambitious and exciting future for the benefit of the entire Repton community.



Mrs Vicky Harding

Head, Repton Prep



# THE SCHOOLS

# Repton

Repton is the ancient capital of Mercia, and the School, founded in 1557 from a bequest from Sir John Port of Etwall, was established on the site of a 7th century Anglo-Saxon Benedictine abbey and latterly a 12th Augustinian priory.

The school incorporates many of the original buildings from the estate, but today Repton is a world class, modern, flourishing community with a clear sense of purpose and momentum. As a pre-eminent co-educational boarding and day school, Repton provides an exceptional broad-based education, blending heritage with the pursuit of excellence in a 21st century context, offering world class facilities as well as high quality teaching and pastoral care.

The school has around 630 pupils, making it large enough to achieve excellence in and out of the classroom, yet small enough for individuals to grow and flourish. At Repton Senior, each pupil, whether day or boarding, is a member of a House, of which there are 10 (six for boys and four for girls).

Academic standards are high and creative activities, including music, art, drama and design, flourish. The School has a national profile in girls' and boys' sport, in particular in hockey, football, cricket and swimming. Pupils thrive both in and out of the classroom and they develop the skills, qualities and values that will lead to a successful life.

Whilst Repton is undoubtedly modern in terms of practice and outlook, the traditional values of encouraging pupils to aim high whilst showing respect for all are still of utmost importance. The school continues its strong educational vision, recognising the importance of being able to offer a Repton education to potential pupils from all backgrounds by providing scholarships and bursaries in a wide range of subjects.



# Repton Prep

Repton Preparatory School was originally founded in 1940, first in The Cross and then in Latham, two of Repton School's boarding houses, to cater for local demand arising from the schooling and boarding needs caused by the Second World War. It opened initially with only eight boys but grew quickly and, following the War, there was a need to rehouse the Prep School. Fortunately, Foremarke Hall, a Georgian-Palladian country manor house located on a site of around 50 acres, some two miles from Repton, became available, and the school moved to Foremarke in 1947 with over a hundred boarders.

In 1967, the school was able to purchase the freehold of Foremarke Hall which meant new buildings could be erected, day pupils could be accepted, and the school could become co-educational. In 2000, Repton Preparatory School was renamed Foremarke Hall the Repton Preparatory School, and that name remained until 2020.

The school has excellent facilities that have undergone renewal or refurbishment in recent years with new additions worth more than £8 million. As well as the main Hall, there are new and dedicated teaching buildings for both Pre-Prep and Prep; a new music school; a spacious sports hall; a newly refurbished swimming pool; a school library; and a fully equipped theatre for the performing arts that seats over 180 people.

There is also an award-winning dining hall and an impressive design technology centre complete with four electric racing cars for pupils to race at Goodwood and Rockingham. In the last five years, 60% of the classrooms have been rebuilt or upgraded.

The Prep School is proud to have been recognised for its success in Academic Excellence, Music, Drama and Sport; it is blessed with its own woods, where the forest school programme is run, we have our own Outdoor Classroom and the impressive lake is used for team building days and summer activities including sailing.

Pupils throughout the school take full advantage of all the facilities at Repton Prep and Repton Senior, including sports facilities, visiting the Science Priory and Chapel.

The Pre-Prep has an adventure trail with tunnels and mounds to explore, and a sensory garden and facilities in its own dedicated building that include a courtyard, a secure play area, a new adventure trail, a spacious multi-purpose hall, a dedicated library and a computer suite.

Repton Prep has had regular ISI inspections, with the most recent Full Inspection taking place in March 2024. Other inspections were carried out in 2019 and 2017. The school's inspection reports can be viewed here.



# Repton Family of Schools

Repton was a leader amongst British schools in the international market with the establishment of Repton School Dubai in 2007. From this has sprung the Repton Family of Schools, the development of a global community which is key to Repton's future vision. Currently, Repton has schools in Dubai (2), Abu Dhabi (2), China, Malaysia and Egypt with plans to open a further three more over the next few years.

The additional income generated by the overseas schools provides a level of financial support that will enable Repton to select pupils simply on merit and without regard to their parents' financial means.

In the UK, Repton School also oversees St Wystan's School which is now wholly owned by the school and is located close by. Like Repton Prep, it became part of the Repton family of schools in September 2020. In 2022, Vinehall also joined the group, which became Marlborough House Vinehall in January 2025, St Hugh's School, Woodhall Spa joined the Repton family in September 2025 and Bowdon Prep in September 2026.



# Ethos and Values

Repton and Repton Prep share a strong ethos grounded in Christian values but welcome children of all faiths and none. Their stated mission is "to provide academic challenge and stimulate a love of learning, offer a broad and balanced range of activities with equality of opportunity for all, develop character, values and morals in order to foster a safe and happy community". The schools strive to ensure that their pupils leave 'Grounded', 'Rounded', 'Unbounded' and this is supported by a number of Aims which are:

- ***Respect***: founded on a deep regard for common humanity in each other.
- ***Wholeness of the person:*** in moral, intellectual, social and physical endeavours.
- ***Truth:*** the goal of a life-long process of learning.
- ***Excellence:*** as an aspiration for all, in every pursuit, both individual and collaborative.








# School Structure and Admissions

Repton Prep is divided into two main sections – Pre- Prep which is Nursery (from age 3) to Year 2. The Prep comprises Years 3 to 8. Admission to the younger years of the Prep School is relatively non-selective. For entry into Year 3 to Year 6, children take informal tests in Maths, English and Verbal Reasoning as part of taster days in their year group that also give them an insight and experience of a Repton education. The school will also request copies of recent reports from a child's current school. For entry into Year 7, children take more formal 11+ tests and, for children seeking to board, they will also spend a night at the school.







# ACADEMIC AND LEARNING – THE CURRICULUM

# Pre-Prep

The Pre-Prep is housed in a purpose-built building for Nursery, Reception, Year 1 and Year 2.

Nursery and Reception follow the EYFS curriculum. A typical day comprises of activities as varied as assembly, swimming, forest school, PE, Music and French, and circle/story times.

There is also some specialist teaching - DT, Drama, Music, Games and Swimming - in the Pre-Prep, which gives our young learners access to a wide range of subjects and helps with transition into the Prep.

While the working day formally ends at 4pm, children can stay on for a range of activities and clubs or supervised prep until 6pm.







# Prep

For children in Years 3 and 4, lessons each day include Maths, English, Science, Humanities, French, Music, PE and Games, as well as a range of co-curricular activities and other subjects, delivered by subject specialists as well as the Form Tutor.

Pupils in Years 5-8 move across the site independently accessing well-resourced classrooms equipped for modern teaching. Facilities include science labs, computer suites, a language lab, the school theatre, the music school, the art room, and a design and technology workshop. There is also a well-stocked library and extensive sports facilities. All pupils have a Form Tutor who monitors academic work and general development, provides support and guidance, and communicates closely with parents.

Reflecting the boarding school ethos of Repton Prep, teaching takes place Monday to Friday and on Saturday mornings (the latter for Years 5-8, with optional activities for Years 3 and 4 in the form of 'Repton Plus'). The curriculum is informed by National and ISEB syllabuses and has been developed in consultation with Repton Senior School. Year 8 pupils will sit the Repton Prep Leaver's Certificate (including Scholarships) set by Repton. Preparation for Common Entrance in Year 8 is available for pupils wishing to move on to other senior schools that require it. Specialist subject teaching starts for children from Year 5. Forms are streamed by general ability, allowing each child to work within a group of children of a similar level. In addition, children are grouped in sets by ability for key subjects such as Maths, English, Science and French. These sets are reviewed on a regular basis via form placement review meetings.

When pupils leave Repton Prep at the end of Year 8, at least 90% will go on to Repton Senior School.



# CO-CURRICULUM

# Sport

The school has excellent indoor and outdoor sports facilities. These include a full-size floodlit sand based astroturf pitch; a six-lane, 25m indoor heated swimming pool; a sports Hall with three indoor cricket nets and a climbing wall; hard netball courts; six cricket pitches; outdoor cricket bays; nine football pitches and a rugby pitch; a grass running track and a lake for sailing and canoeing.

Boys play football, hockey and cricket, and the girls play hockey, football, netball and cricket. Pupils in Years 7 and 8 are also offered the option of Tennis in the Summer Term. The school excels in team sports and fields teams in many year groups. Repton Prep is especially strong in hockey, both for boys and girls. In addition to the main team sports, there are many other options including cross-country, fencing, athletics and triathlon.

As well as benefitting from their own sports facilities, pupils at Repton Prep have access to the superb facilities at Repton Senior School.







# Music and Drama

The school has an excellent and well-equipped music school. Many children learn a musical instrument, with around 220 lessons taking place at the school each week, and there are a variety of orchestras, choirs, instrumental ensembles and musical groups covering various genres. Pupils enjoy performing at key annual events at school, as well as in the wider community which have included Chatsworth and Derby Cathedral.



In Drama, the school has its own theatre and there are large scale annual productions that include plays and musicals. LAMDA lessons are available for pupils from Year 3 upwards and there are visits from external companies to inspire and engage pupils, such as the Young Shakespeare Theatre Company.



# Clubs and Activities

A very wide range of 'after school' activities are on offer. These have included: Chess; Den Building; Canoeing; Gardening; Eco Committee; Chemistry Club; Debating; Cricket; Rounders; Street Dance; Athletics; Cards and Paper Craft; Tennis; Free Swim; French Club; Cooking; ICT; Bushcraft; Fencing; Jewellery; Karate; Play Rehearsals; Eco-Warriors; Quizzes; Low Ropes Course; Girls' Football; Warhammer; Engineering; Greenpower and Textiles.

The size and location of the school site facilitates the organisation of 'Adventure' programmes. Specialist providers lay on courses at the start of every Michaelmas Term for Years 4 and 5, and there are also Outward Bound trips for Years 6-8 to promote team building across the year groups.








# PASTORAL AND BOARDING

# Pastoral Provision

The school has robust systems of pastoral care and support in place that are child-centred and focused on providing a proactive approach to pre-empt problems and support individual pupils. Personalised pastoral care is given by the Form Tutor, with small form groups allowing individual attention that is augmented by the interweaving of scientific and data driven measures.

There is a Pastoral Support Group, which meets regularly to consider pupil wellbeing. In addition, the Deputy Head Pastoral & Boarding, DSL Team and the Head are also fully involved with all aspects of the children's daily lives.

There is a zero-tolerance approach to bullying and a rigorous and carefully constructed anti-bullying policy.

PSHE (Personal, Social, Health Education) lessons are designed to teach children about their societal responsibilities and to treat one another as individuals, each with their own distinct talents and personalities.

The school places considerable emphasis on transition to new year groups, key stages or campus through carefully devised programmes that ensure pupils move to their next stage of development fully prepared and with confidence. Year 8 pupils have a Leavers' Programme after their exams which serves to develop a number of important skills through a series of opportunities and experiences across the curriculum.

The school aims for positive relationships between staff and pupils and a strong partnership with parents, with high standards of conduct promoted more by encouragement and celebration of success than by use of sanctions. This is further enhanced by the school's House system. There are four houses: Tedder, Alexander, Mountbatten and Wavell, all named after great British military figures.

Children take part in a range of house competitions including: house hockey, football, cricket, netball, and rounders, general knowledge quizzes, and tugs of war.



# Boarding

The school is both a boarding and day school. Options for boarding include Full, Weekly, and Flexi boarding. There are four boarding houses, and each house contains several year group "bedders" as well as small dormitories, with resident staff always at hand. Around forty pupils board from Year 3 upwards. Boarders benefit from high standards of pastoral care with around a dozen dedicated boarding staff. There is a Health & Wellbeing Centre on site and strict safeguarding procedures. The school is keen to expand its boarding provision, as part of the future strategic development of Repton Prep.

The school seeks to integrate Day pupils fully into the wider opportunities that boarding school life offers through the week, and at weekends.

The school has an onsite Health & Wellbeing centre, employing qualified medical staff.



# INFORMATION FOR CANDIDATES

# Terms and Conditions

Our aim is to offer our Resident Graduate Assistants a memorable, diverse and lively year working with our pupil and staff body within our flourishing and well-established co-educational environment. There will be opportunities to gain experience of classroom teaching, full involvement in the provision of our extra-curricular activities programme, and pastoral responsibilities in our boarding houses.

This is a one-year residential post with accommodation provided on site. The post would be an ideal opportunity for graduates considering a career in education in the UK or internationally to experience a year in the life of this forward thinking, dynamic and collegiate environment.

Other benefits include:

- Free membership of Repton's Sport Centre.
- Free meals in the Dining Room.
- Free Wi-fi.
- Contributory pension scheme.

# Roles and Responsibilities

*This list is not exhaustive, but the following encompass the broad areas of responsibility of the role.*

**Resident Graduate Assistant Responsibilities:**

- Support class teaching, assisting the work of experienced teachers.
- Provide support to pupils and departments in the wider school context.
- Full participation in the extra-curricular life of the school.
- Cover lessons/activities for absent colleagues.
- Invigilate exams as required.
- Be fully involved in the boarding life of the school.
- Support the Administrative staff in the day-to-day operations of the school.
- Support boarding staff in houses.
- Attend meals on a regular basis.
- Participate in the duty rota for boarding staff, undertaking supervision and care of pupils in boarding accommodation at unsocial hours (i.e. evenings and weekends).
- Attend and supervise functions which may be organised for particular year groups as required.
- Encourage and support all pupils to achieve their personal best.

**Relating to Child Protection, Discipline, Health & Safety:**

- To promote and safeguard the welfare of children and young persons for whom you are responsible and with whom you come into contact.
- To maintain order and discipline among the pupils and safeguard their health and safety both when they are on the School premises and when they are engaged in authorised school activities elsewhere.
- To observe Repton Prep's Health & Safety Policies in all dealings involving school property, equipment or pupils.
- To attend assemblies, register the attendance of pupils and supervise pupils, whether these duties are to be performed before, during or after school session.

Participants in the Resident Graduate Assistant Programme will have regular meetings with members of the SMT to help to manage their workload.

**Key Qualities:**

Successful candidates are likely to be able to demonstrate the following key qualities:

- A degree-level qualification or be studying at university;
- Qualifications or experience in playing and coaching Hockey, Football, Cricket, Swimming, Netball and/or other major sports;
- Familiarity with a range of ICT applications would be advantageous;
- An understanding of effective pastoral care and co-curricular provision in a busy boarding school environment;
- Strong communication and interpersonal skills;
- Excellent organisational skills and clarity of thought;
- The ability to create and maintain strong, supportive relationships with pupils, staff and the community;
- The ability to be innovative, creative and tenacious;
- Be an effective and collaborative team player who is flexible, ambitious and resourceful.



# THE APPLICATION PROCESS

# Application Process

***Applications should be made electronically to Repton School.***

**To submit your application, please upload your documents according to the instructions on the Repton School website www.repton.org.uk. You should complete the online application form and also submit a covering letter, addressed to Mrs Vicky Harding, Head, which should include what attracts you to the position and how you feel your experience, skills and personal qualities qualify you to take on the role.**

If you have any questions about submitting your application, please contact HR on hr@repton.org.uk

***In accordance with the Children Act***
Any appointment to the Repton staff is conditional on criminal records clearance and the successful candidate will be required to supply the necessary information and documentary evidence. References will be obtained on all candidates called for interview and applicants should be aware that the interview will contain questions relating to the candidates' suitability to working in a post involving children.

***Safeguarding***
The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment, therefore the following shall be deemed to be included, in addition to the duties that you may be required to perform:• Promoting and safeguarding the welfare of children and young persons for whom you are responsible and with whom you come into contact. Information for Candidates: Under the Sexual Offences Act 2003 it is a criminal offence for a person over 18 (e.g. teacher, matron, sports coach) to have a sexual relationship with a child under 18 where that person is in a position of trust in respect of that child, even if the relationship is consensual. This applies where the child is in full-time education and the person works in the same establishment as the child, even if s/he does not teach the child.

***The deadline for receipt of applications is 10.00am on Monday 23rd November 2026.***
The process is as follows:

- All applications will be acknowledged by email. If you have not received acknowledgement that your application has been received within two working days of sending it, please contact the HR department, hr@repton.org.uk
- Interviews will take place in the week commencing 30th November 2026.
- References will be taken up prior to interview unless you have advised us otherwise.

***Health***
The successful applicant will be required to complete a Health Declaration once a formal offer of employment has been made and accepted

***Children Act and Referees***
Successful appointment will be dependent upon statutory criminal conviction checks including an enhanced DBS Check in accordance with the Children Act, as well as favourable reports from two referees. It will be assumed that the School may contact your nominated referees without further reference to you, unless you specify any alternative arrangements.

***Child Protection Policy***
All applicants must be familiar with our Child Protection Policy which can be found here: Repton Prep Safeguarding Policy




# REPTON

## PREP

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