

Job Title	Electrician
Job Family	Facilities
Line Manager	Maintenance Lead
Key Stakeholders/Internal Customers	Director F&S,
Hours	08.00am – 13.00 and 13:30 – 4.00pm. Monday to Friday. Full Time - 52 weeks. Flexibility required to support evenings/weekends/out of hours call out or emergency basis.
Holidays	25 days paid holiday plus the Bank Holidays and the Christmas close-down. Where Bank Holidays fall in term time they are classed as working days; this usually only happens with the early May Bank Holiday.
Location	As necessary across all School sites
Benefits	Employer Pension Scheme Sports Centre Membership
Role Overview	
Provision of first-class electrical services and maintenance throughout all school sites	
Role Outcomes	Key Performance Indicator(s)
Testing and Inspection. Ensure that all systems and works completed on the site adhere to the correct legislation and test certificates produced as required	Statutory inspections completed
Training. Attend training and updates to ensure you stay in date for qualifications	Observation and Feedback
Team Work. Provide support and assistance to all members of the maintenance team as required.	Team Feedback
Performance . complete all tasks in a professional manor and report back all progress and issues to line manager	Team Feedback Observation and Feedback
Other Duties. Provide out of hours cover as required, log all callouts and keep office staff updated on repairs	Observation and Feedback

Person Responsibilities

Skills

- Capable of interpreting drawings and specifications.
- Good communicator.
- Problem solving.
- Good organisational skills.
- Excellent practical skills

Knowledge

- Time served in electrical installation working in a similar environment
- Knowledge of fire alarm systems
Conventional and addressable
- Understanding of single and three phase machinery and distribution systems.

Qualifications

- City and Guilds level 2 and 3 (2330) or equivalent
- City and Guilds 2382 18th Edition
- City and Guilds 2391 or 2394/2395 Inspection and Testing
- Testing and certification of installations
- Full clean driving licence

Qualities

- High standard of personal presentation
- Flexible/adaptable
- Reliable
- Work on own initiative
- Self-motivated
- Responsive to changing needs, developments and demands
- Team worker
- Multi-skilled
- Conscientious
- Computer literate – Electronic Job reporting.

Other Important Information

Safeguarding

Promoting and safeguarding the welfare of children and young persons for whom you are responsible and with whom you come into contact is a critical part of all roles at Repton/Foremarke.

Under the Sexual Offences Act 2003 it is a criminal offence for a person over 18 (e.g. teacher, matron, sports coach) to have a sexual relationship with a child under 18 where that person is in a position of trust in respect of that child, even if the relationship is consensual. This applies where

the child is in full-time education and the person works in the same establishment as the child, even if s/he does not teach the child.

Moreover, whatever the age of the pupil, a sexual relationship between an employee and a pupil will be considered an abuse of a position of trust and gross misconduct, likely to result in dismissal.

Health

The successful applicant will be required to complete a Health Declaration once a formal offer of employment has been made and accepted.

Children Act and Referees

Successful appointment will be dependent upon statutory criminal conviction checks including an enhanced DBS Check in accordance with the Children Act, as well as favourable reports from two referees. It will be assumed that the School may contact your nominated referees without further reference to you, unless you specify any alternative arrangements.

Child Protection Policy

All applicants must be familiar with our Child Protection Policy which can be found at <https://www.repton.org.uk/userfiles/reptonmvc/Documents/06-Key-Information/Employment-Opportunities/170916-Child-Protection-and-Staff-Behaviour-Policy.pdf>