

St Wystan's School

Job Description: Year 4 Class Teacher and Head of Music (approx. 8 hours of music teaching)	
Start date:	Monday 1 st September 2025
Responsible to:	Headteacher
Job Overview	<p>To carry out the functions of a teacher at St Wystan's School in accordance with the aims and objectives of the School.</p> <p>To lead music across the school, teaching music to individual classes and leading musical events and clubs.</p>
Duties and Responsibilities:	<ul style="list-style-type: none"> • To be responsible for the general order of the class and its day-to-day administration; • To create and manage a caring, supportive, purposeful and stimulating environment, conducive to children's learning; • To be a pivotal person for each pupil, overseeing well-being and pastoral needs; • To care pastorally for each pupil, reporting concerns to the deputy head and/or DSL; • To attend parents' evenings and meetings as required; • To produce individual pupil reports termly; • To plan opportunities to develop the social, emotional and cultural aspects of pupils' learning; • To enable pupils to develop positive attitudes to learning; • To promote high standards of behaviour and discipline; • To participate actively in staff meetings and INSET days; • To promote actively strong and positive relationships with parents and carers, communicating with them about their children's education including academic and social and emotional aspects; • To plan, prepare and deliver high quality, differentiated lessons in line with the School's schemes of work; • To lead music across the School. <p>Training and Development</p> <ul style="list-style-type: none"> • To take responsibility for own continuous professional development including attending relevant training and CPD; • To participate in the School's annual appraisal process. <p>General Requirements</p> <ul style="list-style-type: none"> • Promote and safeguard the welfare of pupils across the school; • Maintain high professional standards of attendance, punctuality, appearance and conduct; • Maintain positive, relations with all stakeholders; • Contribute to the School's extra-curricular programme; • Share regular supervisory duties as required; • Support the School's responsibility to safeguarding pupils; • Promote the good name and reputation of the School; • Adhere to School policies and procedures.
Key Skills & Knowledge	<ul style="list-style-type: none"> • An outstanding classroom practitioner; • Up to date knowledge of current educational pedagogy, including music pedagogy and how to lead music across the School • Knowledge and understanding of safeguarding procedures.

Personal Competencies & Qualities:	<ul style="list-style-type: none"> • Enthusiastic individual possessing drive, energy and commitment; • A passion for music and the ability to inspire pupil and staff; • Ability to plan, prioritise and manage a varied workload, and to meet deadlines; • Team focused and prepared to volunteer a helping hand as required; • Commitment to the highest standards of educational and pastoral care for all pupils.
Terms & Conditions	<p>Hours of Work</p> <ul style="list-style-type: none"> • Core School hours (full time), plus extra-curricular and occasional events calendared for evenings and Saturdays; • Depending on the requirements of the School at any time, these hours are subject to the terms and conditions of a Contract of Employment, and to amendment by the Headteacher from time to time; • St Wystan's Salary Scale - dependent on experience. <p>Safeguarding Children</p> <ul style="list-style-type: none"> • St Wystan's School is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening and training appropriate to the post, including checks with past employers and an enhanced DBS check.

This job description is not intended to be an exhaustive list of duties.

You may also be required to undertake such other comparable duties as required.

Person Specification: Form teacher – an interest in music would be an advantage			
	Essential	Desirable	Tested
Qualifications	Appropriate teaching qualifications including QTS	<p>Evidence of ongoing professional training</p> <p>Professional development and qualifications in the area of music</p>	<p>DfE number/certificates</p> <p>Application form</p> <p>Interview</p>
Experience	<p>Experience of teaching Key Stage 2</p> <p>Experience of curriculum leadership</p> <p>Experience of teaching music</p> <p>Delivery of extra-curricular musical experiences</p>	<p>Experience of teaching year 4</p> <p>Experience of teaching Key Stage 1</p>	<p>Application form</p> <p>Interview</p> <p>Teaching observation</p>

Skills and Abilities	<p>Excellent classroom practitioner Knowledge and understanding of planning a stimulating curriculum</p> <p>Sound understanding of planning open ended tasks to cater for mixed ability classes</p> <p>Able to demonstrate a range strategies for dealing with a variety of behaviours</p> <p>Clear understanding of assessment practices</p>	Experience of assessment practices in music	<p>Application form</p> <p>Interview</p> <p>References</p>
Motivation and Personality	<p>Willingness to undertake further training to continue professional development</p> <p>Appreciation of the importance of a 'team' philosophy</p> <p>Able to work effectively with a wide range of fellow professionals, external agencies and others</p> <p>Able to demonstrate resilience in a fast-paced small school environment</p> <p>Willing to react flexibly to new or unexpected situations</p> <p>Self-motivated</p>		<p>Application form</p> <p>Interview</p>

	A sense of humour		
Educational Values	<p>Commitment to teaching approaches which encourage all children to give their best</p> <p>Recognition of the importance of a stimulating environment</p> <p>Expressed focus on quality and school improvement</p>		<p>Application form</p> <p>Interview</p>
Other Factors	<p>Eligibility to live and work in the United Kingdom</p> <p>Suitability to work with children</p>		<p>Interview</p> <p>Required documentation for eligibility</p> <p>Relevant background checks including DSB, barred list checks and references</p>